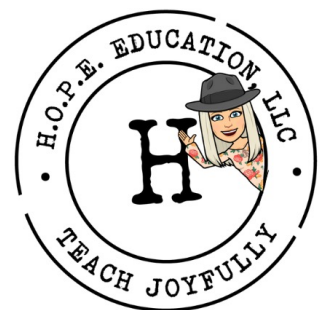


# January Back-to-School Success Plan

Give yourself (and your students) the gift of  
a smooth start to the rest of your year.



# 4 Tasks to a Great Start

Important Items for your first week back.

## 1. Get Your Calendar in Order

- ☐ Schedule all events, deadlines and important dates through the end of the year.
- ☐ Create reminders for prepping each item prior to the actual date.

## 2. Get the Details Prepped

- ☐ Supplies + Materials
- ☐ Email Templates
- ☐ Workstations
- ☐ Birthdays, permission slips, etc.

## 3. Pair Down Your first Week's Lessons

- ☐ Slowly Rebuild Everyone's Stamina
- ☐ Leave Some Room in Your Schedule

## 4. Schedule These Important Items Each Day

- ☐ Reconnection + Team Building
  - ☐ Time to talk and share
  - ☐ Team building and class culture reinforcement
- ☐ Brain Breaks
  - ☐ Move, laugh and rebuild stamina
- ☐ Review and Practice of all Your Systems, Procedures + Expectations
  - ☐ Have fun and be silly as you revisit each item, practice and remember the reasons behind why you as a class do thing this way.

# January Retraining Checklist

- ☐ Class Rules + Consequences
- ☐ Entering + Exiting the Classroom
- ☐ Bathroom Procedures + Expectations
- ☐ Signals + Procedures for Attention
- ☐ Noise Levels
- ☐ Emergency Procedures + Expectations
- ☐ Asking for Help in Different Situations
- ☐ Absent Work and Late Work Policies + Procedures
- ☐ Whole Class Teaching Expectations
- ☐ Group Time Expectations
- ☐ Independent Work Expectations
- ☐ Centers Expectations
- ☐ Early Finishers
- ☐ Expectations + Procedures for Movement Around the Room
- ☐ Handling of Supplies and Materials
- ☐ Library Expectations + Procedures
- ☐ Hallway Expectations
- ☐ Lunchroom Expectations + Procedures
- ☐ Greeting Visitors + Other Staff Members
- ☐ Procedures for Apologies + Working Out Problems
- ☐ Playground Policies + Procedures

# Other resources you might like...

